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DATE: March 31, 2022

TO: All Part D Sponsors and Pharmaceutical Manufacturers

FROM: Amy Larrick Chavez-Valdez, Director
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SUBJECT: Medicare Coverage Gap Discount Program – Manufacturer Labeler Code
File Format Changes

The purpose of this memorandum is to notify all Part D sponsors and pharmaceutical manufacturers of the new process by which the Centers for Medicare & Medicaid Services (CMS) has been providing updates to labeler codes covered under Coverage Gap Discount Program (CGDP) manufacturer agreements. Since 2010, CMS has provided updates to the list of participating labeler codes on a monthly basis through Health Plan Management System (HPMS) email updates and file postings on CMS.gov. In order to improve the accuracy and timeliness of the labeler code information, we have implemented a revised process that leverages HPMS' data reporting capabilities beginning with the December 2021 labeler code file.

Both Part D sponsors and pharmaceutical manufacturers are already required to access HPMS (<https://hpms.cms.gov/>) for contracting with CMS and performing many contract-related tasks. Part D sponsors and pharmaceutical manufacturers will now be able to download a monthly labeler code report update directly from HPMS via the following path:

Contract Management → Drug Manufacturer Management → Select Reports

The new reports will allow the users to choose current, past, or future labeler code information. Because the reports will allow the users to get updated information at any time, beginning December 2021, CMS no longer provided monthly update memos to the industry. We have, however, continued to make a monthly report available at the same location it always has been posted: (<https://www.cms.gov/Medicare/Prescription-Drug-Coverage/PrescriptionDrugCovGenIn/Pharma>).

CMS will continue to review and approve, or deny, labeler code requests by the 5th business day prior to the beginning of each month, and expect to make available the standard monthly report by the 4th business day prior to the beginning of each month. The labeler code update calendar can be found at the following location (under downloads): (<https://www.cms.gov/Medicare/Prescription-Drug-Coverage/PrescriptionDrugCovGenIn/Pharma>).

We encourage HPMS users to become familiar with the new labeler code reports, so they can rely on them going forward. Any questions about the new process can be sent to CGDP&manufacturers@cms.gov.